

How to Join a QU Chapter as an Associate Member

Once you have signed up as a Primary member for the Chapter of your choice, you can sign up as an Associate member for other chapters. This can be done immediately after signing up as Primary member or anytime during the year. Like the Primary membership, it is done online with a credit card. And it is just as easy!

To Join a QU Chapter as an Associate Member:

- On your computer/device, type in QuiltersUnlimited.org where you type in URLs (near the top).
- Near the top right of the screen, click on LOGIN. You will input your email (be sure to use the email you used to join) and then your password. If you don't have the password you were sent when you joined (or if you want to change your password), hit FORGOT PASSWORD and follow the instructions to get the new password. Once you put your password in, you will be logged onto the website.
- Under the QU Logo and Name, you will see a black bar with various options in it. Click on the one that says MEMBERS. From the drop-down box, select ADD ASSOCIATE MEMBERSHIP.
- A screen will appear. It will have a red cardinal with each of the Chapter names listed. Select the one you want to join.
 - Associate Memberships now cost \$15. This change was approved by the QU Board on 4/17/2023.
- The next screen has Chapter name, \$15 and a button that says ADD TO YOUR CART. Click that button.
- Click VIEW CART. If you are only joining one Chapter as an Associate, you are ready for the next step.
 - If you want to join another Chapter as an Associate member, you can click the back arrow to return to the page with Chapters to choose from. Select the Chapter you want to join and add it to your cart (following the process above). Repeat for as many Chapters you want to join as an Associate. Then hit VIEW CART.
- After you have added all the Chapters (one or more) you want to join as an Associate, hit VIEW CART, and a page will appear that lists the Chapter(s) you want to join as an Associate and the total cost. If this is not correct, you can delete anything that is incorrect (use the small "x" on the right for the Chapter you want to remove) or add more Chapters following the instructions above.
 - Be sure you only show "1" by each Chapters. You don't want to accidentally sign up for 2 memberships for the same Chapter.
- When the page is correct, click PROCEED TO CHECKOUT.
- The new screen will have some fields prepopulated. Fill in any fields that may not be prepopulated.
- At the bottom right of the page, click CONTINUE.
- The next screen has a comment box (you can leave this blank) and asks for confirmation that you are not a robot. Click to indicate you are not a robot.
- The PAY ONLINE box will appear and click on it to move to the payment page.
- This screen will ask for your credit card info (name is prefilled but you can change it), card number, expiration date, CVV and billing address). Fill in these fields.
 - There is a place to check if you want to store card details for faster checkouts. You do not need to check that (you can leave it unchecked). We prefer NOT to store your credit cards.
- After entering your credit card info, scroll to the bottom. There will be a grey box confirming the amount. Under the grey box is a blue box saying "Pay (the amount) (USD)." Click this box to finalize your Associate Member sign up.

- You are done! You will receive two emails. One is a payment receipt, one is a “fulfillment” email to indicate your transaction is complete.
- Please be aware that it will take a few days for your Associate Membership to show up on your profile.
- Thanks for joining as an Associate member in one (or more) Chapters!